

# A ROOF IN RETURN



## FUNDRAISING GUIDELINES

Firstly, thank you for choosing A Roof In Return as the recipient of funds raised through your event. By raising money, you can help us to put a roof over one of the 1 in 20 homeless Australians who are military veterans.

At a Roof In Return, we raise money to provide veterans and their direct family members a service for securing safe housing. This may be through interim accommodation and facilitation to enter the rental market or private housing. We do not receive government funding and therefore support from the community is our only resource for providing such deserving members of our community with a roof in return.

There are five easy steps to ensuring a safe and successful fundraising event:

1. [Select a fundraising activity or event](#). There are many options for fundraising events; morning tea, barbeque, physical activity, and much more.

Running a fundraising event or taking part in an organised activity is a great way to involve your friends, family, community or workplace. These activities or events can be fun and great for your health and overall wellbeing, whilst supporting the great cause of providing a veteran with A Roof In Return!

You can fundraise on your own, in a group, at school or work. We are here to support you supporting us, so Register today.

2. [Get your Authority to Fundraise](#). Before you start, please make sure you have completed the application form to receive an Authority to Fundraise.

An Authority to Fundraise is the official documentation from A Roof In Return acknowledging that your activity or event is a legitimate fundraiser for our organisation. It also allows us to ensure that you are provided with the relevant confirmation and receipts for any funds received by A Roof In Return for your activity.

3. [Permits and Permissions](#). Please ensure you have the necessary permits and permissions relevant to your state before holding your fundraiser. For example, a public barbeque could require a Food Handling Certification. Events held in public places may also require local council or government permission.

We would love to share information and photos about your fundraising activity on our social media sites. However, please ensure that anyone captured agrees for their image to be shared on A Roof In Returns social media pages.

Any media releases, advertisements and printed material must be forwarded to A Roof In Return for approval prior to being utilised.

## Event Naming

Remember your fundraising activity will not be an A Roof In Return event. It is a fundraiser, which raises funds for donation to A Roof In Return and you will need to ensure that your event name reflects this.

Acceptable use of the name A Roof In Return for your fundraising event:

- Sausage Sizzle - Funds raised will support A Roof In Return
- Trivia Night - Proceeds donated to A Roof In Return
- Charity Dinner - Proudly supporting A Roof In Return

Unacceptable use of the name A Roof In Return for your fundraising event:

- A Roof In Return Sausage Sizzle
- A Roof In Return Trivia Night
- A Roof In Return Charity Dinner

4. **Start Fundraising.** Good luck fundraising and have a great time knowing that you are providing such needed support to Australian military veterans.

Funds can be collected by way of cash, cheque or money orders (made payable to A Roof In Return). Funds can also be donated directly via our website, creating a simple avenue for individuals or an organisation to donate and eliminate the need to handle cash.

<https://arooфинreturn.org.au/donate-now/>

5. **Finalise your fundraising activity or event.** Now that you've completed your event, don't forget to transfer funds raised to A Roof In Return within 28 days of the event finishing. If you require tax invoices for donations, email details to:

[donations@arooфинreturn.org.au](mailto:donations@arooфинreturn.org.au)

Cash can be deposited via EFT and advised to us using the [A Roof In Return Direct Deposit Form](#).

Cheque and money orders can be posted to:

A Roof In Return  
PO Box 134  
Berridale NSW 2628

We would love to see some pictures or videos of your event, so please send them through so that we get the opportunity to see our wonderful supporters and how your event went.

**Any other questions? Email through to us at [donations@arooфинreturn.org.au](mailto:donations@arooфинreturn.org.au).**

